

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 2:30 PM

End time: 3:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Provided support during submission and presentation readiness, including final reviews and coordination.
- What is planned to be done until the next scrum meeting?
 - Remain available for any clarification requests and assist with presentation delivery if needed.
- What are the hurdles?
 - None.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported live demo preparation by coordinating timing and ensuring system stability during final rehearsals.
- What is planned to be done until the next scrum meeting?
 - Assist with live demo execution and monitor system performance during the presentation.
- What are the hurdles?
 - None.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Participated in final system verification during rehearsal and supported overall demo readiness.
- What is planned to be done until the next scrum meeting?
 - Monitor preprocessing behavior during final runs and assist with demo execution if needed.
- What are the hurdles?
 - None.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Assisted with final presentation rehearsals and applied last-minute visual refinements.
- What is planned to be done until the next scrum meeting?
 - Support presentation delivery and ensure visuals display correctly during the demo.
- What are the hurdles?
 - None.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Completed final submission and addressed last-minute fixes during submission and demo preparation.
- What is planned to be done until the next scrum meeting?
 - Support any final submission checks and assist with resolving issues during the live demo if they arise.
- What are the hurdles?
 - None.